



City of Longview

Cowlitz Transit Authority
Agenda
RiverCities Transit

Minutes Cowlitz Transit Authority

Wednesday, October 14, 2015

4:00 PM

Longview Council Chambers

1. Call To Order

The meeting was called to order by Chair McDaniel at approximately 4:00 pm in the Longview Council Chambers.

2. Roll Call

Present: 5 - Chairman Todd McDaniel, Mary Jane Melink, Gary Schimmel, Anthony Harris (nonvoting member) and Don Jensen

Excused: 2 - Rick Roberson and Dennis Weber

Staff Present

Amy Asher, City of Longview
Jeff Cameron, City of Longview
Brad Windler, City of Longview
Tabitha Hayden, City of Longview

Others Present

Betsy Despain, Paratransit
Judy Donovan, CWOOG

3. Constituent Comments

4. Consideration of Minutes for September 9, 2015

On a motion from Jensen, seconded by Melink, the minutes of the regular meeting held on September 9, 2015, were unanimously approved.

5. Consent Calendar

On a motion from Schimmel, seconded by Melink, the items on the consent calendar were approved. The motion carried unanimously.

2015 Annual Ridership

2015 September Fixed Route Ridership

2015 September Paratransit Ridership

August 2015 County Treasurer's Report

August 2015 CTA Fund Balance Report

6. Consideration of Invoices

On a motion from Jensen, seconded by Schimmel, all invoices were approved for payment. The motion carried unanimously.

Invoice - City of Kelso \$538.50

Invoice - City of Longview \$280,289.92

Invoice - Columbia Security \$520.00

Invoice - Law Office of Jesse D. Conway \$87.50

Invoice - TCF Architecture \$1742.45

7. Request to move November Board Meeting to November 18

On a motion from Melink, seconded by Schimmel, the Cowlitz Transit Authority regular scheduled board meeting will be moved to November 18th, 2015 at 4 PM.

8. Establish Public Hearing - Multi-Year Fare Increase Proposal

On a motion from Schimmel, seconded by Jensen, to hold a public hearing at the November 18th Cowlitz Transit Authority Board meeting to receive citizen comment on a multi year fare increase proposal. The motion carried unanimously.

Establish Public Hearing - Multi-Year Fare Increase

9. October 2015 Service Changes

Windler reported on the RCT October service changes. Staff pulled together a committee of operators and using Route Match data reviewed each route.

Route 31, 32, 44, and 56 had time point adjustments to help these routes move more smoothly.

Route 33 changes include discontinuing the Robbins loop in favor of creating a Mt Solo loop using Mt Solo road and Industrial Way.

Route 45 continues to be our most popular route. The heavy ridership causes this route to bog down and run late. This route will no longer turn right onto 8th in Kelso, instead it will continue to Three Rivers Mall drive and turn right.

The bus will stop at Grade and Ash to service the DSHS office. The departure time out of the Kelso Train Station was shortened by 2 minutes to help keep it on schedule.

Route 57 runs between Kelso and Longview. This route will now serve the Three Rivers Mall.

10. Manager's Report

Ridership is up 8.7% over the previous year for the month of September. City of Longview has approved installation of a new signal for Mark Morris and 15th Avenue. This should not impact our bus stop.

Cameron reported on the CTA Audit exit interview. The CTA had a clean financial audit. There was a procurement finding bringing back up the governance model. Staff will be working with the FTA to resolve these issues.

11. Adjournment

There being no further business to come before the Board, the meeting was adjourned at approximately 4:28 p.m.

Tabitha Hayden, Clerk of the Authority

Todd McDaniel, Chairman