



City of Longview

Cowlitz Transit Authority
Agenda
RiverCities Transit

Minutes

Cowlitz Transit Authority

Wednesday, December 9, 2015

4:00 PM

Longview Council Chambers

1. Call To Order

The meeting was called to order by Vice Chair Melink at approximately 4:00 pm in the Longview Council Chambers.

2. Roll Call

Present: 4 - Mary Jane Melink, Rick Roberson, Dennis Weber and Don Jensen

Excused: 3 - Chairman Todd McDaniel, Gary Schimmel and Anthony Harris (nonvoting member)

Staff Present

Amy Asher, City of Longview
Jeff Cameron, City of Longview
Brad Windler, City of Longview
Ben Nolen, City of Longview
Tabitha Hayden, City of Longview

Others Present

Betsy DeSpain, Paratransit Services
Judith Donovan, CWCOG

3. Constituent Comments

None.

4. Consideration of Minutes

On a motion from Roberson, seconded by Jensen, the minutes of the regular meeting held on November 18, 2015, were unanimously approved.

5. Consent Calendar

On a motion from Roberson, seconded by Jensen, the items on the consent calendar were approved. The motion carried unanimously.

2015 Annual Fixed Route Ridership

2015 November Fixed Route Ridership

2015 November Paratransit Ridership

October 2015 County Treasurer's Report

October 2015 CTA Fund Balance Report

6. Consideration of Invoices

On a motion from Weber, seconded by Roberson, all invoices were approved for payment. The motion carried unanimously.

Invoice - City of Kelso \$551.96

Invoice - City of Longview \$289,176

Invoice - Columbia Security \$520

Invoice - Law Office of Jesse D Conway \$140

Invoice - TCF Architecture \$7,049.23

7. Draft Washington State Public Transportation Plan

Shamus Misek, Washington Department of Transportation Community Liaison, presented the Draft Washington State Transportation Plan 2015-2035. Washington State and Washington State Transit Providers are soliciting comment on the Washington State Public Transportation Plan 2015-2035. The Transportation Plan has been developed to identify and address Washington's future transportation needs. Four key challenges have been identified in the plan including the demand for transportation, congestion on roadways, funding, and disruptive change. The Plan's vision statement is as follows "All transportation partners in Washington work together to provide a system of diverse, integrated public transportation options. People throughout the state use these options to make transportation choices that enable families, communities, the economy and their environment to thrive." The Plan focuses on 5 goals: thriving communities, access, adaptive transportation capacity, customer experience, and transportation system stewardship. The public may share their input by visiting WaTransPlan.com.

8. Fare Free Day Project Homeless Connect

On a motion from Roberson, seconded by Jensen, the request for a fare free day to be held in conjunction with Project Homeless Connect on January 28, 2016 was approved. The motion carried unanimously.

Fare Free Day January 28, 2016 for Project Homeless Connect

9. Public Hearing 2016 Cowlitz Transit Authority Budget

Asher reported on the 2016 Cowlitz Transit Authority Budget, detailing the expenditure lines.

Melink opened the public hearing to hear citizen comment on the 2016 Cowlitz Transit Authority Budget at 04:21 pm. There were no comments. The public hearing closed at 04:21.

On a motion from Weber, seconded by Roberson Cowlitz Transit Authority Resolution 2015-02 adopting the 2016 Cowlitz Transit Authority Budget was approved. Motion carried unanimously.

2016 Cowlitz Transit Authority Budget

10. Manager's Report

Asher reported that November sales tax was up 7.3% compared to November 2014. Year to date sales tax is up 5.1%. Our fixed route ridership has surpassed our 2014 annual total as of November. We have provided over 393,000 rides to the community so far this year.

Negotiations with the Amalgamated Transit Union (ATU) kicked off yesterday afternoon with a very productive first meeting. This collective bargaining agreement that covers our transit operators expires next month.

Weber suggested the next time staff produces a new system map; to consider identifying local trails and trail heads.

11. Adjournment

There being no further business to come before the Board, the meeting was adjourned at approximately 4:27 p.m.

Tabitha Hayden, Clerk of the Authority

Mary Jane Melink, Vice Chair