



City of Longview

Cowlitz Transit Authority
Agenda
RiverCities Transit

Minutes

Cowlitz Transit Authority

Wednesday, January 13, 2016

4:00 PM

Longview Council Chambers

1. Call To Order

The meeting was called to order by Vice Chair Melink at approximately 4:00 pm in the Longview Council Chambers.

2. Roll Call

Present: 4 - Mary Jane Melink, Rick Roberson, Anthony Harris (nonvoting member) and Don Jensen

Staff Present

Amy Asher, City of Longview
Brad Windler, City of Longview
Ben Nolen, City of Longview

Others Present

Betsy DeSpain, Paratransit Services
Judith Donovan, CWCOG

3. Constituent Comments

None

4. Consideration of Minutes

On a motion from Jensen, seconded by Roberson, the minutes of the regular meeting held on December 9th, 2015, were unanimously approved.

5. Consent Calendar

On a motion from Jensen, seconded by Roberson, the items on the consent calendar were approved. The motion carried unanimously.

2015 Annual Fixed Route Ridership

2015 December Fixed Route Ridership

2015 December Paratransit Ridership

November 2015 County Treasurer's Report

November 2015 Fund Balance Report

6. Consideration of Invoices

On a motion from Roberson, seconded by Jensen, all invoices were approved for payment. The motion carried unanimously.

Invoice - City of Kelso \$551.96

Invoice - City of Longview \$300,207.08

Invoice - Columbia Security \$520.00

Invoice - TCF Architecture \$3,710.18

7. Manager's Report

Staff is working on developing a one page sheet of statistics from 2015, but I wanted to give you a couple of pieces of information.

- **The CTA collected \$3.3 Million in sales tax in 2015 up 4.2 % over 2014. Staff projected a 3.5% increase for 2016 in the budget presented in December.**

- **Fixed route ridership increased in 2015. The ridership report in the board packet shows we provided over 428,000 trips in 2015 which is 9% more than in 2014. Ridership on Paratransit decreased over 7% during 2015.**

- **The fares went into effect on January 1st. Staff has been working really hard to make sure our riders are aware of the changes and they have been working with our area health and employment service providers to help them with the transition. It has been a lot of work but they are doing a great job and we have not had any major problems. I also want to thank Paratransit and their staff for the wonderful job they have done in helping our LIFT riders understand the changes.**

- **Finally, we do have new members joining the CTA Board from Kelso. Councilman Larry Alexander will replace Todd McDaniel and Jim Hill will serve as the Kelso Alternate. Our bylaws state that a Chair and Vice Chair will be elected from among the members at the first meeting in February of each year and we will do that next month.**

Jensen mentioned RiverCities may want advertise in the Longview and Kelso water bills.

8. Adjournment

There being no further business to come before the Board, the meeting was adjourned at approximately 4:08 p.m.

Tabitha Hayden, Clerk of the Authority

Mary Jane Melink, Vice Chair