



City of Longview

Cowlitz Transit Authority
Agenda
RiverCities Transit

Minutes Cowlitz Transit Authority

Wednesday, November 12, 2014

4:00 PM

Longview Council Chambers

1. Call To Order

The meeting was called to order by Chair McDaniel at approximately 4:00 p.m. in the Longview Council Chambers.

2. Roll Call

Present: 6 - Todd McDaniel, Mary Jane Melink, Rick Roberson, Dennis Weber, Tom Hutchinson and Anthony Harris (nonvoting member)

Excused: 1 - Gary Schimmel

Staff Present

Jeff Cameron, City of Longview
Corey Aldridge, City of Longview
Amy Asher, City of Longview
Tabitha Hayden, City of Longview

Others Present

Betsy DeSpain, Paratransit Services

3. Constituent Comments

None.

4. Consideration of Minutes for October 8, 2014

On a motion by Hutchinson, seconded by Roberson, the minutes of the regular meeting held on October 8, 2014, were unanimously approved.

5. Washington State Transit Insurance Pool Interlocal Agreement

Aldridge stated the Washington State Transit Insurance Pool Interlocal Agreement was originally signed by our agency upon joining. The amended agreement has language necessary to maintain compliance with state law, and needs to be signed by all participating agencies. On a motion from Roberson, seconded by Hutchinson, the Washington State Insurance Pool Interlocal Agreement was approved. The motion carried unanimously.

Washington State Transit Insurance Pool Interlocal Agreement

6. Interlocal Agreement for Mutual Aid 2014

This agreement creates a group of transit agencies that are willing to help each other in the event of an emergency, by making resources available under the terms and guidelines of the agreement. On a motion from Weber, seconded by Melink, the Interlocal Agreement for Mutual Aid 2014 was approved. The motion carried unanimously.

Interlocal Agreement for Mutual Aid 2014

7. Request From Lower Columbia CAP for Letter of Support

On a motion from Hutchinson, seconded by Roberson, the Lower Columbia CAP letter of support was approved. The motion carried unanimously. Weber and McDaniel abstained.

Request From Lower Columbia CAP for Letter of Support

8. Request From Project Homeless Connect

Asher presented on Project Homeless Connect's request for fare free day January 29th. Project Homeless Connect is an effort to centralize services for those whom are homeless or at risk of becoming homeless. On a motion from Hutchinson, seconded by Roberson, the request from Project Homeless Connect to offer a fare free day was approved. The motion carried unanimously.

Request From Project Homeless Connect

9. Public Hearing - 2015 Cowlitz Transit Authority Budget

Aldridge gave a presentation of the 2015 Cowlitz Transit Authority Budget. McDaniel declared the public hearing open at 4:33 p.m. to receive comments from the public with regard to the 2015 Cowlitz Transit Authority Budget. No public comments were received. McDaniel closed the public hearing at 4:33 p.m.

On a motion from Weber, seconded by Hutchinson, the 2015 Cowlitz Transit Authority Budget resolution was adopted. The motion carried unanimously.

2015 Cowlitz Transit Authority Budget

10. Consent Calendar

On a motion from Melink, seconded by Roberson, the items on the consent calendar were approved. The motion carried unanimously.

October 2014 Annual Ridership

October 2014 Fixed Route Ridership

October 2014 Paratransit Ridership

September 2014 County Treasurer's Report

SEPTEMBER 2014 CTA Fund Balance Report

11. Consideration of Invoices

On a motion from Hutchinson, seconded by Melink, all invoices were approved for payment. The motion carried unanimously.

Invoice - City of Kelso - \$538.50

Invoice - Columbia Security - \$520.00

Invoice - TCF Architecture 2014 09 - \$793.50

Invoice - TCF Architecture 2014 10 - \$5,680.59

12. 2014 Open Government Training Act

Conway explained the Open Government Trainings Act compliance requirements.

2014 Open Government Trainings Act

13. Managers Report

Aldridge reported that ridership continues to increase. Staff will present an overview of service performance and plans for 2015. Aldridge stated he will attend the Transit Association Board meeting where he expects transit Lobbyists to discuss the 2015 political climate. Staff expects Google Trip planning to be live in December.

14. Adjournment

There being no further business to come before the Board, the meeting was adjourned at approximately 4:44 p.m.

Tabitha Hayden, Clerk of
the Authority

Todd McDaniel, Chairman